

# HONG KONG AIR CADET CORPS

Sung Wong Toi Road, Kowloon, Hong Kong

Tel 852 2712 8900 Fax 852 2715 6944

## Training Group Ceremonial Wing

### MEMO

<i>From</i>	: OC C Wg	<i>To</i>	: E Board Members, OC Gps, OC Wgs, OC HOCU
<i>Ref</i>	: (3) in Trg/C/SPW-001	<i>cc</i>	: CO, DCOs, CSO, HQ HKACC
<i>Date</i>	: 1 <sup>st</sup> June 2015		

### Final Call for Ordering of HKACC Ceremonial Swords and Advance Notice for Payment

This is further to previous memorandums in the same series dated 10 & 15 May and 2015. As to date, the project team has received orders over 30 swords from various units and further requests of placing the order. It may be an one off chance with lowered price offered by the supplier WKC Stah – und Metallwarenfabrik to the Corps' members. The estimate costs of ordering a HKACC ceremonial sword are as follows:

Item	Description	Cost
1.	HKACC Ceremonial Sword with Scabbard and Clothes bag (Order over 30 swords less 12%)	€750@ €660@
2.	RAF Regulation Sword Knot	€25@
3.	Personal Laser Etching (Waived if order 30 swords or more)	€25@
4.	Shipping Cost (Up to 20 swords) (Up to 30 swords) (Over 30 swords)	€30@ €20@ €13@
	Total:	€698@

3. Besides, the supplier also agreed to provide added value features on the ordered swords of this batch:

- Strengthen scabbard with PU tube insert inside the calf leather scabbard which provides longer lasting without extra costs;
- The blade of the swords will use stainless steel instead of nickel plated carbon steel for more ease maintenance and suitable for the climate of Hong Kong.

4. This memorandum serves as the final call for orders of the swords, all completed indication form for ordering the swords at Annex B and Engraving information sheet at Annex C (of individual officer), to be reached the Project Officers Pilot Officer Byron N.K. TSE (email:

[ngaikintse@gmail.com](mailto:ngaikintse@gmail.com) ) and Pilot Officer Janice O.H. LEUNG (email: [janiceohleung@gmail.com](mailto:janiceohleung@gmail.com)) by **2359 on Wednesday 10<sup>th</sup> June 2015** in Group basis for final process. No late submission will be accepted. For those officers who have placed their order or those will place order before the deadline, please make necessary arrangements for purchase Euro from the bank in advance for making payment to the HQ HKACC in Euro once received notification for payment individually.

5. If further information required, please feel free to contact the Project Officers through email.

6. For your information and prompt action, please.

(Rayson W.F. CHAN)  
Officer Commanding  
Ceremonial Wing  
Training Group



